

NOTICE



A meeting of IQAC Cell, NAAC Cell and all Heads of the Department is scheduled in the Principal's chamber on 15/02/23 at 12:15 PM under the chairmanship of the Principal to discuss about the various development work in the college.

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31.1.23

Dr. Arbind Kumar
Prof - in - charge
Ram Krishna Draska College

AGENDA

Date _____
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A meeting of IQAC Cell was held in the Principals' Chamber on 15/02/23 at 12:15 PM under the chairmanship of the Principal to decide upon developmental work with the following agenda:

- ① Presentation of current status of the college with respect to teaching learning facilities.
- ② Discussion on preparation of the vision document of the college.
- ③ Enhancement of the teaching learning environment.
- ④ Developmental work related to the infrastructure of the college.
- ⑤ Appointment of office-in-charge to maintain office records: academic, financial & establishment record.
- ⑥ Development of library in tune with the latest requirements as suggested by NAAC.
- ⑦ Development of e-library and language lab
- ⑧ Development of IT infrastructure with respect to availability of IT components such as computers, printers in all departments

which have their own rooms.

- ⑨ Development of ICT enabled room for recording lectures & MOOC content for teachers.
- ⑩ Specific allocation of funds for preparing budget of college for academic purposes and maintaining & development of physical facilities.
- ⑪ Maintenance of records of all outgoing students.
- ⑫ Development of alumni cell
- ⑬ Development of facilities for students for helping them in competitive examinations.
- ⑭ Development & upgradation of sports infrastructure & facilities, NCC & NSS, cultural facilities.
- ⑮ Development of facilities - academic / infrastructure facilities for newly opened PG dept.
- ⑯ Opening of CNA Account and start Kendra related work.
- ⑰

The following members were present?

1. Dr. Umesh Prasad Singh - Umesh
2. Miss Smrita Vaidiki - Smrita Vaidiki
3. Mrs. Bhawana Singh - Bhawana Singh
4. Mr. Mangal Musti - Mangal Musti
5. SUBODH CHOUHARY - Subodh
6. Ran Ranjan Prasad - Ran Ranjan Prasad
7. Brajesh Kumar Rai - BKRai
8. Dr. AKHILESH KR. SENBH - Akhilesh
15/02/23
9. Dr. Ashish Kumar - Ashish
15/02/23
10. Dr. Krishna Mohan - Krishna Mohan
15.2.23
11. Shekhar Sr. Singh - Shekhar
15/2/23
12. Dr. Biswajit Mohan Kumar - Biswajit
15/2/23
13. Dr. Niomala Kumari Philosophy - N.K.
15/2/23
14. Dr. Sunita Kumari Zoology - Sunita
15/2/23
15. Dr. Shipi Swaini Political Science - Shipi Swaini
15/2/23

Date _____
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MINUTES OF THE MEETING

The following decisions were taken in the meeting dated 15/04/2023 regarding developmental works. The current status of the college was discussed and decisions arrived at are as mentioned below:

- ① A vision document is to be framed keeping in mind the requirements of the stakeholders oriented towards sustainability education.
- ② Development and Upgradation of IT infrastructure in the respective departments w.r.t availability of laptops/desktops, printers, internet facility, smart classes and projectors as required.
- ③ New classrooms and subject specific departmental staff rooms.
- ④ Appointment of Office-in-charge to be made for upkeep of office records vis. academic financial & establishment.
- ⑤ Library to be shifted to a more spacious location preferably to Room No 10 and 11 with demarcation between reading and general book section.
- ⑥ Library management system to be introduced preferably SOUL (INFLIBNET).



- ⑦ Development of e-library infrastructure.
- ⑧ Construction of cyber library
- ⑨ Revival of language lab
- ⑩ Construction of lecture recording studios
- ⑪ Preparation of budget with specific allocation of funds for academic purposes and development of physical facilities.
- ⑫ Records of all outgoing students to be maintained.
- ⑬ Registration of alumni cell.
- ⑭ Establishment of mentor-mentee club for helping needy students preparation for competitive examinations.
- ⑮ Upgradation of NCC, NSS, sports and cultural facilities as per requirements.
- ⑯ Development of infrastructure facilities for newly opened PG departments as per requirements.
- ⑰ Opening of CNA Account for NSS and streamlining the opening of Dehat Kendra.

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16/2/23

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