# Yearly Status Report - 2019-2020

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **RAM KRISHNA DWARIKA COLLEGE** |
| Name of the head of the Institution | **Prof. (Dr.) Indrajit Prasad Roy** |
| Designation | **Principal** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **06122382712** |
| Mobile no. | **9431659034** |
| Registered Email | **principalrkdcollegepatna@gmail.com** |
| Alternate Email | **drindrajitprasadroy@yahoo.com** |
| Address | **P.O. LohiaNagar, Kankarbag, Patna -20** |
| City/Town | **Patna** |
| State/UT | **Bihar** |
| Pincode | **800020** |

**2. Institutional Status**

| | |
|---|---|
| Affiliated / Constituent | **Constituent** |
| Type of Institution | **Co-education** |
| Location | **Urban** |
| Financial Status | **state** |
| Name of the IQAC co-ordinator/Director | **Dr. Rama Kant Sharma** |
| Phone no/Alternate Phone no. | **06122382712** |
| Mobile no. | **9304494788** |
| Registered Email | **principalrkdcollegepatna@gmail.com** |
| Alternate Email | **drsharmark69@gmail.com** |

## **3. Website Address**

| | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | http://www.rkdcollegepatna.org/ |

| | |
|---|---|
| **4. Whether Academic Calendar prepared during the year** | **Yes** |
| if yes,whether it is uploaded in the institutional website: Weblink : | http://www.rkdcollegepatna.org/Downloads/Academic%20calender.jpeg |

## **5. Accrediation Details**

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
|---|---|---|---|---|---|
| | | | | Period From | Period To |
| **1** | **C** | **1.71** | **2015** | **30-Mar-2015** | **30-Apr-2020** |

| | |
|---|---|
| **6. Date of Establishment of IQAC** | **31-May-2013** |

## **7. Internal Quality Assurance System**

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---|---|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| **Feedback meeting from academic department/ administrative department/ finance** | **26-Nov-2019**<br>**1** | **12** |

| department and all stakeholders. Updating laboratory and library (Lab materials/ Books) | | |
|---|---|---|
| Development and updating of existing infrastructure disabled friendly and Eco friendly. Renewal of E-library, promotion of use of ICT materials in teaching. | 15-Feb-2020 1 | 13 |

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## 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| Physics, Chemistry, Botany , Zoology, Geography Dept. of RKD College, Patna | Purchase of Books | RUSA, Govt. of Bihar | 2019 365 | 200000 |

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| 9. Whether composition of IQAC as per latest NAAC guidelines: | Yes |
|---|---|
| Upload latest notification of formation of IQAC | View File |
| 10. Number of IQAC meetings held during the year : | 2 |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | Yes |
| Upload the minutes of meeting and action taken report | View File |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |

## 12. Significant contributions made by IQAC during the current year(maximum five bullets)

Teachers from all the departments who have a sound knowledge over ICT train the teachers/students the use of Power Point Presentations, browsing the internet for useful resources, uploading content on the college website, use of Google docs

| for information sharing, etc |
| :--- |
| Addition and updating of existing infrastructure disabled friendly |
| Making the college campus eco friendly |
| To encourage teachers to adapt to technological advancements including ICT adoption in class room teaching. |

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action | Achivements/Outcomes |
| :--- | :--- |
| Make the college campus disabled friendly | Upgraded college campus disabled friendly with making of Ramps, arrangement of wheelchairs. |
| Make the college campus eco friendly | Encouragement of practices of eco friendly behaviour in college campus, arrangement of proper waste management. |
| Updating E-library | Renewal of E-library |
| Updating the laboratory of various Dept. | No updating due to Covid-19 |
| Updating the Library | No updating due to Covid-19 |
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| **14. Whether AQAR was placed before statutory body ?** | No |
| :--- | :--- |
| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** | No |
| **16. Whether institutional data submitted to AISHE:** | Yes |
| Year of Submission | 2020 |
| Date of Submission | 16-Feb-2020 |
| **17. Does the Institution have Management Information System ?** | Yes |
| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | At the beginning of each academic session, a general meeting is conducted with all stakeholders of the college. |

The academic calendar which is prepared by affiliating University is adopted by all academic departments. The routine committee of the college prepares the routine and circulates it to concerned departments for various academic activities. According to the notices and circulars received from the affiliating university students are informed about the academic calendar of the college notifying the probable teaching days, dates of internal examinations, curricular, extension related and cocurricular activities. Orientation/induction programme is organized every year for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation Theoretical and practical classes run as per routine. Feedbacks are usually taken by various academic committees and needful modifications are done from time to time. Examinations are conducted as per affiliating university guidelines.

## Part B

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College follows affiliating university curriculum. At the beginning of every session, there is a general meeting held with all departmental Heads and time table committee about curriculum delivery and documentation. Each Head of the academic department is assigned to make a plan of action to complete the curriculum within a time frame. Time table committee finalizes the year plan of theoretical, practical and other academic activities. Classes' runs according to time table, any modification in time table is prior informed to all concerned stakeholders. Well-framed documentation is done after every class. Reports of completion of syllabus submitted to academic committee well before the internal examination. On review of reports, remedial classes are arranged by the faculty members. After completion of the curriculum/ syllabus, a report is submitted to the academic committee.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
| --- | --- | --- | --- | --- | --- |
| NA | NA | Nil | 0 | 0 | 0 |

### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
| --- | --- | --- |

| Nill | NA | Nill |
|------|-----|------|
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|------|-----|------|
| Nill | NA | Nill |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|  | Certificate | Diploma Course |
|------|-----|------|
| Number of Students | Nil | Nil |

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|------|-----|------|
| NA | Nill | Nill |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|------|-----|------|
| Nill | NA | Nill |
| No file uploaded. | | |

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
|------|-----|
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
|------|
| The feedback process is run by the Internal Quality Assurance Cell (IQAC), which is mandated to assure quality in the academic activities of the college. A structured questionnaire framed and approved by the IQAC of this college. The questionnaire was distributed from notice board and can be downloaded from the website. Students can drop their filled in feedback form in the feedback receiving boxes present in the college campus. Feed-back was sought from students, alumni, teachers and Staff members of the college. Parents / guardians as well as other stakeholders were also contacted for the feedback. Feedbacks were compiled and analyzed by a team of teachers, issues which need to be addressed were identified. Final report was presented on the IQAC desk for further action taken and forwarded to all concern departments. |

## CRITERION II – TEACHING- LEARNING AND EVALUATION

## 2.1 – Student Enrolment and Profile

## 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|---|---|---|---|
| BA | Honours | 1162 | 1067 | 1019 |
| BCom | Honours | 813 | 820 | 806 |
| BSc | Honours | 929 | 666 | 629 |
| BBM | Honours | 60 | 2 | 2 |
| BCA | Honours | 60 | 23 | 23 |
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|---|---|---|---|---|---|
| 2019 | 5836 | Nill | 50 | Nill | 50 |

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|---|---|---|---|---|---|
| 11 | 24 | 70 | 2 | 2 | 1 |
| View File of ICT Tools and resources | | | | | |
| View File of E-resources and techniques used | | | | | |

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

| There is no any mentoring System available in the Institution. |
|---|

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|---|---|---|
| Nill | Nill | Nill |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|---|---|---|---|---|
| 70 | 39 | 31 | 8 | 33 |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|---|---|

| Nill | NA | Nill | NA |
|------|-----|------|-----|

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester- end/ year- end examination |
|------|------|------|------|------|
| BSc | BSc (Hons) | 2019-20 | 03/10/2019 | 21/01/2020 |
| BCom | B Com (Hons) | 2019-20 | 03/10/2019 | 21/01/2020 |
| BA | BA (Hons) | 2019-20 | 03/10/2019 | 21/01/2020 |

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Group discussions, PowerPoint presentations, debate competition, field report, dissertations, case studies and report preparation, assignments etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Final examinations are conducted at the end of each academic year by the affiliating University. College informs students about university examination / internal examination. Notice and circulars display through student notice board, departmental notice boards, college / university website, social media and also verbally by the faculty members of the department. Internal examinations are conducted by all departments by time to time. Internal examination assessment of each candidate is evaluated through theoretical and practical examination. Results were placed on notice board of college. University examination is conducted under the guideline and supervision of university examination department. Final results displayed on university website.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://rkdcollegepatna.org/IQAC/pdf/Pass%20percentage%20of%20students.jpg

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|------|------|------|------|------|------|
| BA (Hons) | BA | Honours | 745 | 652 | 87.51 |
| B Com (Hons) | BCom | Honours | 411 | 338 | 82.23 |
| BSc (Hons) | BSc | Honours | 419 | 389 | 92.84 |

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

# CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|---|---|---|---|
| Nill | 0 | NA | 0 | 0 |

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## 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|---|---|
| NA | NA | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|---|---|---|---|
| NA | NA | NA | Nill | NA |

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|---|---|---|---|---|
| NA | NA | NA | NA | NA | Nill |

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## 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|---|---|---|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|---|---|
| Department of History | 2 |
| Department of Philosophy | 2 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---|---|---|---|
| National | SANSKRIT | 2 | Nill |
| National | HISTORY | 2 | Nill |

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---|---|

| HISTORY | 4 |
|---|---|
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|---|---|---|---|---|---|
| NA | NA | NA | Nill | 0 | NA | Nill |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|---|---|---|---|---|---|
| NA | NA | NA | Nill | Nill | Nill | 0 |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|---|---|---|---|---|
| Attended/Seminars/Workshops | Nill | 5 | Nill | Nill |
| Presented papers | Nill | 5 | Nill | Nill |
| Resource persons | Nill | 1 | Nill | Nill |
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## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|---|---|
| NA | NA | Nill | Nill |
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|---|---|---|
| NA | NA | NA | Nill |
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|---|---|---|---|---|

| Jal Jeevan Hariyali | Bihar Government | Human Chain | 12 | 230 |
| Human Right Day | Cultural Wing , RKD College, Patna | Human Chain | 15 | 262 |
| Fit India Movement | Government of India | Awareness on Fitness Health | 12 | 232 |
| Constitution Day | IQAC, RKD College, Patna | Constitution Day Celebration | 11 | 121 |
| Aids Awareness Program | Red Ribbon Club, Bihar | Slogan Contest and Awareness Rally | 24 | 165 |

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**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|---|---|---|
| NA | NA | NA | 0 |

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|---|---|---|---|---|
| NA | NA | NA | Nill | Nill | 0 |

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|---|---|---|
| NA | Nill | NA | Nill |

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# CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|---|---|
| 189.5 | 9.75 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---|---|
| Nill | Existing |

## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---|---|---|---|
| NA | Nill | NA | 2022 |

### 4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---|---|---|---|---|---|---|
| Text Books | 4245 | 964405 | Nill | Nill | 4245 | 964405 |
| Reference Books | 1000 | 413317 | Nill | Nill | 1000 | 413317 |

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### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|---|---|---|
| NA | NA | NA | Nill |

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## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|---|---|---|---|---|---|---|---|---|---|
| Existing | 68 | 2 | 60 | 2 | 0 | 9 | 59 | 10 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 68 | 2 | 60 | 2 | 0 | 9 | 59 | 10 | 0 |

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| 10 MBPS/ GBPS |
|---|

### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|---|---|
| NA | Nill |

## 4.4 – Maintenance of Campus Infrastructure

### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|---|---|---|---|

| 1835000 | 1564822 | 18950000 | 975081 |
|---|---|---|---|

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a well planned, well developed, well organized and decentralized mechanism of maintenance and upkeep of physical, academic, and support facilities. For all academic requirements like books and journals, IT facilities, organizing special lectures, seminars or workshops demands are placed by the departmental heads or the teachers of the departments concerned in writing to the Principal. Matter placed in the committee and any decision taken in the committee headed by Principal after discussion unanimously. Maintenance of Physical Support Facilities i.e. water, electricity, cleaning, security, CCTV, Internet facility, Solar system etc maintained by various committee headed by Principal.

http://rkdcollegepatna.org/

# CRITERION V – STUDENT SUPPORT AND PROGRESSION

**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

|  | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|---|---|---|
| Financial Support from institution | BIHAR STUDENT CREDIT CARD | 12 | 64107 |
| Financial Support from Other Sources |  |  |  |
| a) National | NA | Nill | 0 |
| b)International | NA | Nill | 0 |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|---|---|---|
| NA | Nill | Nill | 0 |
| No file uploaded. | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|---|---|---|---|---|---|
| Nill | NA | Nill | Nill | Nill | Nill |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---|---|---|

| Nill | Nill | Nill |
|------|------|------|

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-----------|---|---|------------|---|---|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| 00 | Nill | Nill | 00 | Nill | Nill |
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### 5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|------|------|------|------|------|------|
| Nill | Nill | 0 | 0 | NA | NA |
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### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------|------------------------------------------|
| Nill | Nill |
| No file uploaded. | |

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|----------|-------|------------------------|
| Patliputra University Inter College Tournament | University | 95 |
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## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|------|------|------|------|------|------|
| Nill | NA | Nill | Nill | Nill | 00 | NA |
| No file uploaded. | | | | | | |

### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of the college is an elected body and always joins hands with faculty members and college administration to ensure overall development of the college. Students' council helps in maintaining a discipline atmosphere in the college. Student Council organizes different cultural programmes to observe important days. They actively represent in the IQAC, Alumni Association of the college, Sports Committee, Annual College Social Committee, Annual Cultural Committee, and Seminar Committee.

## 5.4 – Alumni Engagement

| 5.4.1 – Whether the institution has registered Alumni Association? |
| --- |
| No |

| |
| --- |

| 5.4.2 – No. of enrolled Alumni: |
| --- |
| 0 |

| 5.4.3 – Alumni contribution during the year (in Rupees) : |
| --- |
| 0 |

| 5.4.4 – Meetings/activities organized by Alumni Association : |
| --- |
| 0 |

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institutions believe in the practices of decentralisation and participative management. The Institutions enhance the quality at various levels - College Development Committee, Principal, In-charge Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non teaching Staff, NCC, NSS, all the stakeholders involve in the decentralisation and participative management. All are working together for efficient functioning of the Institutions. The respective committees participate in taking the decision for the academic and the infrastructural development of college. The Principal: - The Principal is the executive head of the institution. He is authorized to take decisions regarding academic, administrative and financial matters in accordance with the policy decision decided by various committee of the college. Head of the Departments: - Head of the faculty from Arts, Commerce and Science and Heads of the various departments look after the regular administration, teaching and research, issues of the students and staffs of the department. The Internal Quality Assurance Cell:- The IQAC is headed by the Principal and the Coordinator who is selected from the faculty members look after its activities. A representative of the University Representative, faculty members, non-teaching staff member, Social activist, Alumni and student are the members . IQAC works for development and application of quality parameters for the various academic and administrative activities of the College leading to quality improvement. The Principal and members of various committees interact with periodically. All academic and operational policies are based on the unanimous decision of the following committees :- • College Development Committee • Purchasing and sales Committee • Building Committee • Admission Committee • Examination Committee • Library Committee • College Annual Magazine Committee • Sports Committee • Time Table Committee • Anti-Ragging Committee • Grievance Redressal Committee • Cultural Events Committee • Placement and career counselling cell • Teacher-Parent Meet Committee

6.1.2 – Does the institution have a Management Information System (MIS)?

| Partial |
| --- |

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
| --- | --- |

| Curriculum Development | Curriculum developed by the affiliating University. College strictly follow university curriculum directed by the state government to follow UGC guidelines. |
|---|---|
| Teaching and Learning | Conventional classroom teaching runs as well as use of ICT to make the teaching learning process more learners centric. |
| Examination and Evaluation | The external examination is conducted by the affiliating University at the end of year. The college is authorized to conduct internal assessments practicals. |
| Research and Development | Many of teachers are involved in research and innovation work with individual capacity. In spite of no budgetary support and dearth of teaching faculty, the college promotes research ambience through project works for students and for teachers granting study leave. |
| Library, ICT and Physical Infrastructure / Instrumentation | The library is having 5245 Text books. Students can read books, magazines, news papers in the well equipped reading room in college campus and they issue books from college library for fortnight. Poor students may issue more books as per their own request and recommended from teachers. |
| Human Resource Management | Staff members are getting regular training from administration to maintain discipline and students friendly behaviours. |
| Industry Interaction / Collaboration | No collaboration is available. However, health industry regularly arrange medical health check-up camp in the college. |
| Admission of Students | The college website displays all the UG Programs/ professional course along with the number of seats in each program and reservation policy for each categories as per government directives . Online admission is done centrally by the affiliating University itself. Online admission is made strictly on the basis of merit and state government rules and norms . |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|---|---|
| Planning and Development | The college uses electronic equipments, services to deliver important information to its |

| | |
|---|---|
| | stakeholders. Office uses computers and software to manage routine activity. |
| Administration | Administrative notice/ circular are displayed online. Intercom facilities are available for smooth communication with various departments. |
| Finance and Accounts | Fully computerized office and accounts section. Maintaining the college accounts. The college regularly uses online payment facility. Salary maintenance is fully computerised. |
| Student Admission and Support | Online admission including online payment gateway. Maintaining students database through software. |

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|---|---|---|---|
| Nill | NA | NA | NA | Nill |

**No file uploaded.**

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|---|---|---|---|---|---|
| Nill | NA | NA | Nill | Nill | Nill | Nill |

**No file uploaded.**

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---|---|---|---|
| "Transformational Experiences in Higher Education" Faculty Development Programmes, PMMMNTT,IIT, BHU | 2 | 15/06/2020 | 19/06/2020 | 5 |
| [View File](#) | | | | |

## 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|---|---|---|---|
| Permanent | Full Time | Permanent | Full Time |
| Nill | Nill | Nill | Nill |

## 6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|---|
| NA | Free of cost Uniform supply in winter and summer session | Nor any fee is charged from Girls and ST/SC students.. Financial support from poor boys fund |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College has a mechanism for Internal audit by Registered Charter Accountant every year on the end of financial year. The Internal audit is carried out by a Registered Charter Accountant appointed by the college development committee. There were no major objections raised by the auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|---|---|---|
| NA | 0 | NA |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

| 0 |
|---|

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | NA | Yes | IQAC |
| Administrative | No | NA | Yes | IQAC |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents Teacher Meeting Independence Day Celebration Discipline maintenance Attendance Issues

6.5.3 – Development programmes for support staff (at least three)

Computer training program by faculty members Sensitization program on mental and physical health Regular meeting and interface for deployment

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Infrastructure development Renewal of e library Promotion of use of ICT materials

6.5.5 – Internal Quality Assurance System Details

| a) Submission of Data for AISHE portal | Yes |
|---|---|
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---|---|---|---|---|---|
| 2019 | Feedback meeting from academic department/ administrati ve department/ finance department and all stak eholders. Updating laboratory and library (Lab materials/ Books) | 26/11/2019 | 26/11/2019 | 26/11/2019 | 12 |
| 2020 | Development and updating of existing infrastructu re disabled friendly and Eco friendly. Renewal of E-library, promotion of use of ICT materials in teaching. | 15/02/2020 | 15/02/2020 | 15/02/2020 | 13 |
| | | | View File | | |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|---|---|---|---|
| | | | Female | Male |
| NA | Nill | Nill | Nill | Nill |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|---|
| **Percentage of power requirement of the college met by the renewable energy sources 30 Percent of power requirement met by the renewable energy sources** |

## 7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---|---|---|
| **Physical facilities** | **Yes** | **25** |
| **Provision for lift** | **Yes** | **25** |
| **Ramp/Rails** | **Yes** | **25** |

## 7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|---|---|---|---|---|---|---|
| **2019** | **Nill** | **Nill** | **Nill** | **Nill** | **NA** | **NA** | **Nill** |
| **No file uploaded.** | | | | | | | |

## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|---|---|---|
| **NA** | **Nill** | **NA** |

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---|---|---|
| **NA** | **Nil** | **Nil** | **Nil** |
| **No file uploaded.** | | | |

## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

**1. Initiatives taken to reduce the use of plastic bags below 50 micron within the campus 2. Installation of solar panel to reduce carbon footprint in the environment 3. Save electric energy for nation and also for institution to minimum use of electricity during day hours in our campus 4. Creation and maintenance of greenery 5. Use of LED bulbs instead of traditional bulb (Filament bulb). 6. Continuous awareness on sustainable use of water in washrooms and Drinking Water.**

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**1.To minimize the use of "single use plastic items" Use of "single use plastics" have become a rather a central part of our way of living primarily because of the ease it brings in carrying out day to day activities, be in storage, transportation, non-toxic nature, stability and durability. Like Chloroflorocarbons (CFC's) which was considered to be a boon earlier, plastics too have now become one of the biggest threat to environment and is a threat to human existence. Luckily in case of CFC's which was more concentrated at industrial production levels it was controlled with strict rules and regulation but in case of plastics it is a "necessary evil" which has percolated into our habits and our way of life and cannot be controlled only by strict rules and**

regulations. Awareness, education and sensitization towards sustainable practices are equally important. Earthen pots which was earlier popular in use for storage, transportation etc. is rarely been used these days with the invent of plastics and it needs to be urgently revived before this tradition dies from our consciousness. Pottery making is no longer a lucrative business because of its very less demand, and people involved are moving into other professions. Pottery status in our conscience is slowly shifting from necessitous category to antique category. We use "Kulhads" for serving beverages instead of plastic cups. 2. Enrichment Programs Activities beyond Classroom Goals:- We help students to realize their potential in a variety of settings beyond the classroom. To encourage students to follow their passions develop new interests and build new skills. To develop among students a sense of self awareness and an understanding of the college as well as of the community needs and opportunities. To help students develop a love for learning in their own time, expand their mind and gain skills that will help them in their academic and professional careers. We practices enrichment programs, activities includes seminars, workshops, special lectures, awareness programs, group discussions on important issues etc. Evidence of success: Many of our students hold ranks in university examination. Average pass percentage is increasing. Students are awarded for social and co-curricular activities.

| Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link |
| :---: |
| http://rkdcollegepatna.org/ |

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our Students are given the opportunity to try their skill in traditional state/National Level Competition as well as they are promoted to the stage of International reputed Olampiyad like Competition. Being a constituent College, it follows the vision of the University/Government. The mission of the college is to impart quality education, with a stress on inculcating moral and cultural values in addition to scientific temper in student, so that employability of students may be enhanced in changing global scenario. Avowed goal of the college can be enumerated as follows: • To provide value based quality education to develop citizenship behavior in students. • Provide updated knowledge in the subjects. • To ensure access of higher education by all sections of society. • To protect, preserve and promote the cultural values/heritage. • To sensitize students towards social concerns like Human Rights, Right to Information, gender equality and also toward environmental issues. The following points are stressed upon : • to provide quality based education to all- especially the disadvantaged groups of the society. • to provide equal opportunity to both the genders and to all communities. • to develop skills in students for better employment prospects etc. Our aim is to actively involve all sections of society apart from the college staff in achieving our goals. We try to develop awareness among disadvantaged group through NSS unit of the college. We provide good opportunity in securing a good job. Today, Education has unfolded innumerable job opportunities which inspired us to make available different job oriented courses we provide entire knowledge which will make perfect. Our faculty members provide an education which develops self confidence enabling you to face any type of interview.

| Provide the weblink of the institution |
| :---: |
| http://rkdcollegepatna.org/ |

## 8.Future Plans of Actions for Next Academic Year

• Up-gradation of existing laboratories and purchase of ICT materials equipment. • Up-gradation of existing library • Up-gradation of infrastructure i.e. Lift facility installation specially for Divyangjan • Promote research activities • To organize regular seminar/ webinar/ workshop for knowledge up-gradation • Promoting Yoga, physical exercise, meditation etc related to development of mental and physical fitness of students, faculty and staff members. • Continuous awareness/sensitisation program on physical health as well as mental health