

Branch Address- A/192 PC Colony Kankarbagh Patna Email- P607@indianbank.co.in

Ref:-Br/Ask/BO/2024-25

Date:-28/06/2024

To, Deputy General Manager Indian Bank Patna

Dear Sir,

Offer Letter to Opening of New Bank Branch in RKDCollege Premises

Annent the above there is ample potential of Bank Business with RKD college. RKD college is one of the oldest college of Patna and affiliated under Patliputra university with good strength of students(Approx 8000). college is also designated for PG course. More than Sixty Teaching and non Teaching staff in college. Keeping in view of above we need one Bank Branch in RKD college premises, That we can make banking transactions smoothly. For that College shall provide free entrance premises at nominal rent.

We have already opened two Saving Bank account in our Ashok Nagar Branch in the name of General fund and Salary Fund. All salary & PF account of teaching and non-Teaching Staff will open in our branch very soon.

Therefore we request you to provide one Branch of Indian Bank in RKD college Premises.

Yours Faithfully

Branch manager